Audit Evidence Sufficiency Letter

Date: [Insert Date]
To: [Recipient's Name]
Position: [Recipient's Position]
Company: [Recipient's Company]
Dear [Recipient's Name],
Subject: Audit Evidence Sufficiency for Forensic Investigation
We are writing to confirm the sufficiency of the audit evidence gathered during our recent investigation into [specific matter or incident]. The objective of this forensic audit was to assess and evaluate evidence pertinent to [briefly describe the nature of the investigation].
Based on our procedures, we collected a comprehensive range of evidence, including but not limited to:
 Transaction records Internal communication logs Financial statements and supporting documents Witness interviews Relevant electronic data
Our analysis indicates that the evidence obtained is sufficient to substantiate our findings and address the concerns raised. We have complied with the required auditing standards, ensuring the evidence is gathered, maintained, and assessed in a manner consistent with regulatory guidelines.
Please feel free to reach out should you require further details or clarification regarding our findings or the sufficiency of the evidence collected.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]