

Audit Opinion Discussion

Date: [Insert Date]

To: [Management Name]

From: [Auditor's Name]

Subject: Discussion of Audit Opinion

Dear [Management Name],

I hope this message finds you well. As part of our recent audit of [Company Name] for the fiscal year ending [Fiscal Year End Date], I wanted to take a moment to discuss our audit opinion and the key findings that have emerged from our review.

Audit Opinion

Our audit opinion is as follows: [Insert Summary of Audit Opinion].

Key Findings

- [Finding 1]
- [Finding 2]
- [Finding 3]

Recommendations

In light of our findings, we recommend the following actions: [Insert Recommendations].

We value the cooperation and transparency of your team throughout the audit process. If you have any questions or require further clarification regarding our opinion or any aspect of the audit, please do not hesitate to reach out.

Thank you for your attention to these matters and for the opportunity to assist in improving [Company Name]'s operations.

Sincerely,

[Auditor's Name]

[Auditor's Title]

[Company/Organization Name]