

Audit Committee Risk Assessment

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name / Audit Committee]

Subject: Risk Assessment Findings

Dear [Recipient Name],

As part of our ongoing commitment to risk management, the Audit Committee has completed a thorough risk assessment for the fiscal year [Insert Year]. This process is vital to ensuring the integrity and effectiveness of our organizational operations.

Key Findings:

- Identified Risks: [Briefly describe identified risks]
- Assessment of Severity: [Provide assessment of risks]
- Mitigation Strategies: [Outline proposed strategies to mitigate risks]

We appreciate your collaboration in this process and encourage you to take the necessary actions to address the identified risks. Should you have any questions or require further information, please do not hesitate to reach out.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Title]

Audit Committee