

Audit Committee Performance Evaluation

Date: [Insert Date]

To: [Committee Members' Names]

From: [Your Name] [Your Position]

Subject: Performance Evaluation of the Audit Committee

Dear Committee Members,

As part of our commitment to continuous improvement and transparency, we are conducting a performance evaluation of the Audit Committee. This evaluation aims to assess our effectiveness in fulfilling our responsibilities and achieving our strategic objectives.

Please reflect on the following key areas and provide your feedback:

- Effectiveness of meetings and discussions
- Quality of oversight over financial reporting
- Assessment of risk management practices
- Engagement with external auditors
- Overall contribution to the organization's governance

Your input is invaluable to us, and we encourage open and candid responses. Please complete the evaluation by [Insert Deadline Date] and return it to [Insert Contact Information].

Thank you for your dedication and support.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]