

Fraud Investigation Submission

Date: [Insert Date]

To: [Insert Financial Institution Name]

Address: [Insert Financial Institution Address]

Dear [Insert Relevant Contact's Name],

I am writing to formally report an incident of suspected credit card fraud associated with my account. Below are the details pertinent to the investigation:

Account Information

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Contact Number: [Your Phone Number]

Email Address: [Your Email Address]

Details of the Fraudulent Activity

Date of Fraudulent Transaction: [Insert Date]

Transaction Amount: [Insert Amount]

Description of Transaction: [Brief Description]

Location of Transaction: [Insert Location]

Additional Information

I have already taken the following steps:

- Contacted the credit card issuing bank
- Frozen my account
- Changed my account password

I kindly request your assistance in investigating this matter and reversing the charges associated with the fraudulent transaction. Please let me know if you require any further information or documentation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]