

# Fraud Investigation Query

Date: [Insert Date]

[Vendor's Name]

[Vendor's Address]

[City, State, Zip Code]

Dear [Vendor's Name],

Subject: Inquiry Regarding Vendor Misrepresentation

We are conducting a routine review of our vendor partnerships and have identified potential discrepancies regarding the information provided during the vendor registration process. Specifically, we would like to address the following concerns:

- Inconsistencies in financial documentation submitted.
- Variations between reported capabilities and current performance.
- Failure to disclose relevant business affiliations.

To ensure compliance and transparency, we request that you provide documentation clarifying these matters by [Insert Deadline Date]. This information is crucial in maintaining our business relationship and ensuring adherence to our standards.

Failure to respond satisfactorily may result in further action, including but not limited to suspension of your vendor status with our organization. Please treat this matter with urgency.

Thank you for your prompt attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]