

Forensic Audit Engagement Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip]

Dear [Client's Name],

We are pleased to confirm our engagement to perform a forensic audit for [Client's Organization] pertaining to [specific area or subject of the audit]. This letter sets forth the terms and objectives of our engagement.

Objectives

The primary objectives of the forensic audit include:

- Identifying and analyzing potential risks within the organization's financial and operational processes.
- Assessing the adequacy of internal controls.
- Investigating any suspected irregularities or fraudulent activities.

Scope of Work

Our work will encompass the review of relevant documents, interviews with key personnel, and analysis of financial statements in relation to risk management.

Timeline

The engagement is expected to commence on [start date] and conclude by [end date].

Fees

Our fees for this engagement will be based on [insert fee structure], and we will keep you informed of any significant changes.

Confidentiality

We will maintain confidentiality regarding all information obtained during the course of our engagement, except as required by law.

Please sign and return a copy of this letter to confirm your acceptance of the terms. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Firm's Name]

[Your Firm's Address]

[Your Firm's Phone Number]

Acceptance

Accepted by:

[Client's Name]

Date: _____