

Forensic Audit Engagement Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our understanding of the terms and objectives of our engagement to conduct a forensic audit regarding the inquiry into asset misappropriation within your organization.

This engagement will be conducted in accordance with applicable professional standards and will focus on the following objectives:

- Identifying potential instances of asset misappropriation.
- Assessing the adequacy of internal controls.
- Providing recommendations for strengthening controls and mitigating risks.

The scope of our work includes, but is not limited to, the following:

- Reviewing relevant financial records and documents.
- Conducting interviews with key personnel.
- Performing data analysis to identify unusual transactions.

We anticipate that our work will begin on [start date] and may require approximately [duration] to complete. Our fees will be based on the time spent on your engagement at our standard hourly rates.

We look forward to working with you on this important matter. Please sign and return a copy of this letter to indicate your acceptance of the terms and conditions outlined above.

Sincerely,

[Your Name]

[Your Title]

[Your Firm]

Accepted by:

[Client's Name]

[Client's Title]

[Client's Signature] _____ Date: _____