

Management Representation Letter

Date: [Insert Date]

[Insert Recipient Name]

[Insert Recipient Title]

[Insert Organization Name]

[Insert Address]

[Insert City, State, Zip]

Dear [Recipient Name],

We are writing to provide our representations in connection with the regulatory reporting for the period ended [Insert Period End Date]. We understand that your review of our financial statements and disclosures is based on our representations. Accordingly, we confirm the following:

1. We have provided you with all relevant information and access to personnel as requested.
2. We acknowledge our responsibility for the preparation and fair presentation of the financial statements in accordance with [Insert Relevant Accounting Standards].
3. There are no unrecorded liabilities, nor is there any event subsequent to the statement of financial position date that may require disclosure.
4. All regulatory requirements have been adhered to and are accurately represented in the financial statements.

Please let us know if you have any questions or require further information.

Thank you for your assistance.

Sincerely,

[Insert Management Representative Name]

[Insert Management Representative Title]

[Insert Organization Name]