

Load Weight Endorsement for Delivery Processing

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as a formal endorsement of the load weight for the following delivery:

- **Delivery Order Number:** [Insert Order Number]
- **Weight of Shipment:** [Insert Weight] lbs
- **Destination:** [Insert Destination]

We confirm that the weight mentioned above has been verified and complies with our delivery processing requirements. Please ensure that this weight is noted for all related logistics and shipping arrangements.

Should you have any questions regarding this endorsement, please do not hesitate to contact us at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]