

# Notice of Temporary Service Suspension

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We would like to inform you that, due to seasonal adjustments, our services will be temporarily suspended from [Start Date] to [End Date].

During this period, we will be making necessary adjustments to better serve you in the future. We appreciate your understanding and support.

If you have any questions or concerns, please feel free to reach out to us at [Contact Information].

Thank you for your continued loyalty.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]