

Notice of Temporary Service Suspension

Date: [Insert Date]

Dear [Customer/Subscriber Name],

We hope this message finds you well. We are reaching out to inform you that, due to recent public health concerns, we will be temporarily suspending our services effective [Insert Start Date].

This decision has been made in the best interest of our customers and staff, as we prioritize health and safety during these challenging times. We understand the inconvenience this may cause, and we appreciate your understanding and support.

We will keep you updated on our situation and will inform you immediately when we are able to resume normal operations. Please do not hesitate to reach out to our customer service team for any questions or assistance during this period.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]