

Load Delivery Verification

Date: [Insert Date]

To: [Recipient's Name]

[Company Name]

[Company Address]

Subject: Delivery Verification for Fragile Items

Dear [Recipient's Name],

This letter serves as a formal verification of the delivery of fragile items as per our agreement on [Insert Delivery Date]. The details of the items are as follows:

- Item Description: [Insert Item Description]
- Quantity: [Insert Quantity]
- Condition Upon Arrival: [Insert Condition]

We confirm that the items were received in their intended condition and all necessary precautions were taken during the delivery process. We appreciate the efforts made to ensure the safe transport of these fragile items.

Please acknowledge receipt of this verification by signing below:

[Recipient's Name]

[Date]

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]