

Load Delivery Verification

Date: [Insert Date]

To: [Supplier's Name]
[Supplier's Address]
[City, State, Zip Code]

Subject: Verification of Delivery for Construction Materials

Dear [Supplier's Name],

This letter serves to confirm the delivery of construction materials as per our agreement dated [Insert Date of Agreement]. The details of the delivery are as follows:

- **Delivery Date:** [Insert Delivery Date]
- **Delivery Location:** [Insert Delivery Location]
- **Materials Delivered:**
 - [Material Type 1] - [Quantity]
 - [Material Type 2] - [Quantity]
 - [Material Type 3] - [Quantity]

The load was received by [Receiver's Name] and has been inspected for quantity and quality. All items conform to the specifications outlined in our agreement.

Please acknowledge receipt of this letter by signing below.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

Received by:

[Supplier's Representative Name]
[Title]
[Signature] _____
[Date] _____