

# Partnership Terms Agreement

Date: [Insert Date]

To: [Partner Company's Name]

Address: [Partner Company's Address]

Dear [Partner's Name],

We are pleased to propose a partnership between our companies for third-party logistics services. Below are the terms and conditions that we suggest for our collaboration:

## 1. Scope of Services

[Detail the logistics services to be provided, including transportation, warehousing, inventory management, etc.]

## 2. Responsibilities

[Outline the responsibilities of each party, including operational, financial, and communication duties.]

## 3. Duration

[Specify the duration of the partnership and any conditions for renewal.]

## 4. Compensation

[Detail the payment structure, including rates, billing intervals, and any additional fees.]

## 5. Confidentiality

[Include terms regarding the confidentiality of shared information.]

## 6. Termination Conditions

[List the conditions under which the partnership may be terminated by either party.]

## 7. Governing Law

[Specify the governing law applicable to this agreement.]

We believe this partnership will be mutually beneficial and look forward to your favorable response. Please indicate your acceptance of these terms by signing below.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

## **Acceptance**

By signing below, both parties agree to the terms outlined above.

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[Partner's Name] [Date]

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[Your Name] [Date]