

Transportation Notice for Fragile Items

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to inform you about the safe transportation of your fragile items. Please find the details below:

Item Details

- Item Description: [Description of the item]
- Quantity: [Number of items]
- Weight: [Weight of items]

Transportation Details

- Pickup Date: [Insert Date]
- Delivery Date: [Insert Date]
- Transport Method: [Specify transport method]

Please ensure that the items are packed securely and labeled as "Fragile". Our team will handle them with utmost care during the transportation process.

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]