

Cooperation Agreement

Date: [Insert Date]

To:

[Shipping Company Name]

[Shipping Company Address]

[City, State, Zip Code]

Subject: Cooperation Agreement

Dear [Shipping Company Representative],

This letter serves as a formal agreement between [Your Company Name] and [Shipping Company Name] to establish a working relationship in the field of shipping and logistics. The purpose of this agreement is to outline the cooperation terms, responsibilities, and general conditions of our partnership.

1. Scope of Cooperation

Both parties agree to collaborate in the transportation and delivery of goods, ensuring compliance with all applicable laws and regulations.

2. Responsibilities

[Your Company Name] will:

- Provide accurate shipping instructions and documentation.
- Ensure timely payment for shipping services rendered.

[Shipping Company Name] will:

- Deliver goods within the agreed timelines.
- Maintain communication regarding shipment status.

3. Duration

This agreement will remain in effect for [insert duration], subject to renewal by mutual consent.

4. Termination

Either party may terminate this agreement by providing [number] days written notice to the other party.

We believe that this agreement will lead to a fruitful partnership, and we look forward to working together. Please sign below to confirm your acceptance of the terms outlined above.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Acceptance

Agreed and accepted by:

[Shipping Company Representative Name]

[Title]

[Shipping Company Name]

Date: _____