

Supplier Delivery Agreement Confirmation

Date: [Insert Date]

To,

[Supplier's Name]

[Supplier's Address]

[City, State, Zip Code]

Dear [Supplier's Contact Name],

We are pleased to confirm our delivery agreement for the supply of [Specify Products/Materials] as discussed in our previous correspondence. This agreement is effective from [Start Date] to [End Date].

Details of the agreement are as follows:

- Product/Material: [Specify Product/Material]
- Quantity: [Specify Quantity]
- Delivery Schedule: [Specify Delivery Schedule]
- Delivery Location: [Specify Delivery Location]
- Payment Terms: [Specify Payment Terms]

We appreciate your partnership and look forward to the timely delivery of the products as per the agreed terms. Please confirm your acceptance of this agreement by signing below.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Accepted by,

[Supplier's Contact Name]

[Supplier's Position]

[Supplier's Company Name]

Date: _____