

Dear [Librarian's Name],

I hope this message finds you well. I am writing to sincerely apologize for the overdue library books that were due on [due date]. I understand that returning books on time is crucial for the smooth functioning of the library and I regret any inconvenience my delay may have caused.

Unfortunately, [brief explanation of the reason for the delay, e.g., personal circumstances, unexpected events]. I assure you that it was never my intention to disregard the library's rules.

I have since returned the books and ensured that my account is up to date. I appreciate the services provided by the library and value the resources it offers.

Thank you for your understanding, and I assure you that I will be more diligent in the future.

Sincerely,
[Your Name]
[Your Library Card Number]
[Your Contact Information]