

Vehicle Collision Investigation Report

Date: [Insert Date]

To: [Insert Recipient Name]

Address: [Insert Recipient Address]

Subject: Vehicle Collision Investigation Report

Dear [Insert Recipient Name],

This letter serves to inform you about the ongoing investigation regarding the vehicle collision that occurred on [Insert Date of Collision] at [Insert Location]. As of today, our agency has gathered initial reports and witness statements pertaining to the incident.

Below are the details of the vehicles involved:

- Vehicle 1: [Insert Vehicle Description] - [Insert Driver Name]
- Vehicle 2: [Insert Vehicle Description] - [Insert Driver Name]

The preliminary findings indicate that [Insert Summary of Incident]. We are in the process of interviewing additional witnesses and reviewing traffic camera footage to further investigate the circumstances surrounding the collision.

Please note that we take this matter seriously and aim to resolve it promptly. If you have any information that may assist in this investigation, do not hesitate to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Insert Your Name]

[Insert Your Position]

[Insert Agency/Organization Name]

[Insert Contact Information]