

Driver Route Reassignment Notice

Date: [Insert Date]

To: [Driver's Name]

Address: [Driver's Address]

Dear [Driver's Name],

We are writing to inform you that your driving route has been reassigned, effective [Effective Date]. This decision was made to optimize our operations and better meet our service commitments.

Your new route details are as follows:

- **Route Number:** [New Route Number]
- **Start Location:** [New Start Location]
- **End Location:** [New End Location]
- **Scheduled Days:** [Days of Operation]
- **Additional Notes:** [Any additional information]

If you have any questions or concerns regarding this reassignment, please feel free to contact your supervisor at [Supervisor's Contact Information].

Thank you for your understanding and your continued commitment to our team.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]