

Tender Submission Letter

Date: [Insert Date]

To,

[Name of the Authority]

[Title]

[Department]

[City Council/ Municipality Name]

[Address]

Subject: Submission of Tender for Public Transport Services

Dear [Name/Title],

We are pleased to submit our tender proposal for the provision of public transport services in [City Name]. We understand the importance of efficient and reliable transport services for the residents of [City Name], and we are committed to delivering high-quality solutions that meet the city's requirements.

Our proposal outlines our extensive experience in the transport sector, our fleet capabilities, and our dedicated approach to customer service. Enclosed with this letter, you will find the necessary documents detailing our proposal, including:

- Company Profile
- Operational Plan
- Price Proposal
- Proof of Compliance with Local Regulations
- References from Previous Clients

We believe that our experienced team and robust transport solutions will provide an outstanding service to the community. We are eager to contribute to the enhancement of public transport in [City Name].

Thank you for considering our tender. We would be pleased to discuss our proposal further and answer any questions you may have.

Yours sincerely,

[Your Name]

[Your Title]

[Company Name]
[Contact Information]
[Website]