

Dear [Community Member/Stakeholder],

We hope this message finds you well. We are excited to inform you about our plans for fleet expansion at [Company Name]. As part of our commitment to improving services and enhancing our community's connectivity, we are planning to add [number of vehicles] new vehicles to our fleet.

This expansion will enable us to better serve our community by [briefly mention benefits, e.g., improving service frequency, reducing wait times, etc.]. We believe it is important to engage with you during this process and would appreciate your feedback.

We invite you to join us for a community meeting on [date] at [location] where we will discuss the details of the fleet expansion and address any questions or concerns you may have. Your input is invaluable in helping us meet the needs of our community effectively.

Thank you for your continued support. We look forward to your participation and hope to see you at the meeting.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]