

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you about an upcoming increase in our transport fees, effective [Start Date].

This decision was not made lightly. The increase is primarily due to rising fuel costs, maintenance expenses, and operational challenges that we have encountered over the past year. We have made every effort to absorb these costs, but the current circumstances necessitate this adjustment.

The new transport fees will be as follows:

- [Service 1]: [New Fee]
- [Service 2]: [New Fee]
- [Service 3]: [New Fee]

We understand that price changes can be challenging, and we are committed to providing the best service possible. We greatly value your continued support and understanding during this time.

If you have any questions or concerns regarding this increase, please do not hesitate to reach out to us at [Contact Information].

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Position]
[Your Company]