

Request for Clarification on Data Processing Agreement

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to seek clarification on certain aspects of the Data Processing Agreement (DPA) we are currently discussing.

Specifically, I would appreciate further details regarding the following points:

- [Point 1]
- [Point 2]
- [Point 3]

Understanding these details is crucial for ensuring compliance and aligning our operations effectively. I would appreciate it if you could provide clarification at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]