

Data Processing Agreement Compliance Review

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are writing to conduct a compliance review of the Data Processing Agreement (DPA) between [Your Company Name] and [Recipient Company Name]. This review aims to ensure that all data processing activities comply with the terms outlined in the agreement and applicable data protection regulations.

Please provide us with the following information by [Insert Deadline]:

- Details of data processing activities carried out under the DPA.
- Measures implemented to ensure data security and confidentiality.
- Records of data breaches or incidents reported in the past year.
- Any changes or updates to the data processing operations.

We appreciate your prompt attention to this matter. Should you have any questions or require further clarification, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]