

Service Disruption Compensation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Provider's Name]

[Service Provider's Address]

[City, State, Zip Code]

Dear [Service Provider's Customer Service Team],

I am writing to formally request compensation for the service disruption that I experienced on [Insert Date(s) of Disruption].

Due to the unexpected service interruption, I could not access [Describe the service affected, e.g., internet, phone services, etc.], which caused significant inconvenience.

As per your company's policy on service disruptions, I believe I am eligible for compensation. I would appreciate your prompt attention to this matter and look forward to your response.

Thank you for your understanding.

Sincerely,

[Your Name]