

Customer Escalation Justification

Date: [Insert Date]

To: [Recipient Name]

Title: [Recipient Title]

Company: [Recipient Company]

Address: [Recipient Address]

Dear [Recipient Name],

I am writing to formally escalate my complaint regarding [briefly describe the issue], which remains unresolved despite my previous attempts to seek assistance on [mention dates of previous communications].

Despite my efforts, including [list any relevant actions taken, e.g., phone calls, emails], I have not received a satisfactory resolution. My concern is increasingly urgent due to [mention any consequences of the unresolved issue].

I kindly request your immediate attention to this matter. I believe that with your intervention, we can find an effective solution. I appreciate your prompt response to this escalation.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Address]

[Your Email Address]

[Your Phone Number]