

Important Security Notification

Dear [Recipient's Name],

We are writing to inform you that we have recently experienced a ransomware attack that has potentially compromised our data security.

Details of the Incident:

- Date of Attack: [Date]
- Data Affected: [Description of data, e.g., customer information, internal documents]
- Actions Taken: [List any immediate actions taken to mitigate the situation]

We are currently working with cybersecurity experts to address this issue and to restore affected systems. Your privacy and security are our top priority, and we are taking every possible step to ensure the integrity of your information.

Next Steps:

- We recommend that you monitor your accounts for any suspicious activity.
- For any inquiries or if you notice unauthorized access, please contact us at [Contact Information].

We apologize for any inconvenience this may cause and appreciate your understanding during this difficult time.

Sincerely,

[Your Name]
[Your Position]
[Your Company]
[Contact Information]