

Revised Timeline Notification

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Revision of Timeline for Case Resolution

Dear [Recipient's Name],

We are writing to inform you about the revised timeline for the resolution of the case referenced as [Case Reference Number].

Revised Timeline

- **Initial Review Completion:** [New Date]
- **Submission of Evidence:** [New Date]
- **Hearing Date:** [New Date]
- **Final Decision Expected By:** [New Date]

We understand the importance of this case and are committed to ensuring a thorough and comprehensive resolution. If you have any questions or require further information, please do not hesitate to reach out.

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]