

Case Resolution Schedule Update

Dear [Recipient's Name],

We hope this message finds you well. We are writing to provide you with an update regarding the resolution schedule for your case, [Case ID or Number].

As of [Date], the following timeline has been established:

- **Initial Review:** [Date]
- **Investigation Phase:** [Date]
- **Resolution Proposal:** [Date]
- **Final Decision:** [Date]

We appreciate your patience as we work towards a resolution. Should you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,
[Your Name]
[Your Position]
[Your Company]