

Warranty Return Request

Date: [Insert Date]

To: [Company Name]

Address: [Company Address]

Dear [Customer Service Team/Specific Name],

I am writing to formally request a return for a product that is malfunctioning and covered under warranty. The details of the product are as follows:

- **Product Name:** [Insert Product Name]
- **Model Number:** [Insert Model Number]
- **Purchase Date:** [Insert Purchase Date]
- **Order Number:** [Insert Order Number]
- **Issue Description:** [Briefly describe the malfunction]

I have attached a copy of the purchase receipt and any other relevant documentation for your reference.

As per the warranty policy, I would like to request a full refund or a replacement for the defective product. Please let me know the next steps in the return process and whether you require any additional information from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]