Installation Verification Follow-Up

Date: [Insert Date]

To: [Recipient's Name]

Subject: Follow-Up on Software Deployment Verification

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the recent installation of [Software Name] that took place on [Installation Date]. As part of our standard procedure, we need to ensure that all systems are functioning correctly and meet the expected configurations.

Could you please confirm the following:

- Has the software been successfully installed on all intended systems?
- Are there any errors or issues encountered during the installation process?
- Is the software performing as expected?

If you have encountered any challenges or if the verification is still pending, please let us know how we can assist you further.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]