

# Software Support Agreement Verification

**Date:** [Insert Date]

**To:** [Recipient Name]

**Company:** [Recipient Company]

**Address:** [Recipient Address]

Dear [Recipient Name],

We are writing to verify the details of our Software Support Agreement established on [Agreement Date]. Below are the key components of the agreement:

- **Software Name:** [Software Product Name]
- **Version:** [Software Version]
- **Support Period:** [Support Start Date] to [Support End Date]
- **Support Coverage:** [Details of support coverage]
- **Response Time:** [Response Time Policy]

Please confirm that the above details are correct. If there are any discrepancies, do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]