

Service Renewal Acknowledgment

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We would like to take this opportunity to acknowledge the renewal of your service with us. We appreciate your continued trust in our services and are committed to providing you with the highest level of satisfaction.

Your service will be renewed for the period of [Insert Renewal Period], effective from [Insert Start Date]. We have noted the following details regarding your service:

- Service Type: [Insert Service Type]
- Renewal Fee: [Insert Renewal Fee]
- Payment Due Date: [Insert Payment Due Date]

If you have any questions or require further assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you once again for choosing us. We look forward to continuing our partnership.

Sincerely,

[Your Company Name]

[Your Name]

[Your Position]

[Your Contact Information]