

Warranty Claim for Vehicle Parts

Date: [Insert Date]

Your Name: [Insert Your Name]

Your Address: [Insert Your Address]

Email: [Insert Your Email]

Phone Number: [Insert Your Phone Number]

Recipient's Name: [Insert Recipient's Name]

Company Name: [Insert Company Name]

Company Address: [Insert Company Address]

Dear [Recipient's Name],

I am writing to formally submit a warranty claim for the vehicle parts I purchased from [Company Name] on [Purchase Date]. The details of the claim are as follows:

- **Part Description:** [Insert Part Description]
- **Part Number:** [Insert Part Number]
- **Date of Purchase:** [Insert Purchase Date]
- **Invoice Number:** [Insert Invoice Number]

The part has experienced [describe the issue], which falls under the warranty coverage. I have attached copies of the purchase receipt and any relevant documentation for your reference.

Please let me know the next steps in processing this warranty claim. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]