

Reminder: User Training Registration

Dear [User's Name],

This is a friendly reminder that you have not yet registered for the upcoming user training scheduled for [Date] at [Time]. The training will be held at [Location/Platform].

Please ensure to complete your registration by [Registration Deadline] to secure your spot and gain valuable insights on [Training Topic].

If you have any questions or need assistance with the registration process, feel free to reach out.

We look forward to seeing you at the training!

Best regards,
[Your Name]
[Your Position]
[Your Company]