

# Complaint Closure Notification

Dear [Customer Name],

We are writing to inform you that your complaint regarding [Brief Description of Complaint] has been reviewed and resolved. We appreciate your patience throughout this process.

We take customer feedback seriously, and we strive to improve our services continually. Therefore, we would like to invite you to participate in a short satisfaction survey regarding your experience with us. Your insights will be invaluable in helping us enhance our services.

## Satisfaction Survey

Please click the link below to access the survey:

[Customer Satisfaction Survey](#)

Thank you for bringing this matter to our attention. We value your feedback and look forward to serving you better in the future.

Sincerely,

[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]