

Refund Inquiry for Service Cancellation

Dear [Service Provider's Name],

I hope this message finds you well. I am writing to request a refund for the [specific service] that I canceled on [cancellation date]. According to your policies, I believe I am eligible for a refund.

Details of the service:

- Service Name: [Service Name]
- Order Number: [Order Number]
- Cancellation Date: [Cancellation Date]

I would appreciate it if you could provide an update on the status of my refund. Thank you for your assistance in this matter.

Sincerely,
[Your Name]
[Your Contact Information]