

# Refund Application for Unsatisfactory Service

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Company Name]

[Company Address]

[City, State, Zip Code]

## **Subject: Request for Refund Due to Unsatisfactory Service**

Dear [Company Name/Customer Service Manager],

I am writing to formally request a refund for [product/service] that I purchased on [purchase date] due to unsatisfactory service. I expected a higher standard based on your advertised quality, but my experience did not meet those expectations.

[Briefly describe the issue you experienced, including any relevant details such as service dates, names of individuals involved, etc. For example: "The service provided on [date] was not up to the standards promised, specifically [mention specific issues]."]

Given the circumstances, I kindly request a full refund of [amount] as soon as possible. I have attached a copy of the receipt and any relevant documentation for your review.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]