

Revised Agreement for Extended Services

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Address]
[City, State, Zip Code]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We appreciate your ongoing collaboration and are pleased to present a revised agreement for extended services between [Your Company Name] and [Recipient's Company Name]. This agreement aims to address the specifics of our extended services and ensure mutual understanding moving forward.

Agreement Overview

- **Service Extension Duration:** [Insert Duration]
- **Scope of Services:** [Insert Scope]
- **Compensation:** [Insert Compensation Details]
- **Effective Date:** [Insert Effective Date]

Please review the terms above and confirm your acceptance by signing below. Should you have any questions or require further amendments, feel free to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company Name]