

# Consultancy Feedback Communication

Date: [Insert Date]

To: [Consultant's Name]

From: [Your Name]

Subject: Feedback on Consultancy Services

Dear [Consultant's Name],

We would like to take this opportunity to provide feedback on the consultancy services received during [insert project name or description]. Transparency in communication is vital for fostering a collaborative relationship.

## Positive Aspects:

- Quality of deliverables: [Specific feedback]
- Timeliness: [Specific feedback]
- Communication: [Specific feedback]

## Areas for Improvement:

- [Specific feedback]
- [Specific feedback]
- [Specific feedback]

We appreciate your efforts and look forward to seeing improvements in the noted areas. Please feel free to reach out if you would like to discuss this feedback further.

Best Regards,

[Your Name]

[Your Position]

[Your Organization]