

NDA Confirmation Letter

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

Dear [Recipient's Name],

We would like to confirm that we have received and reviewed the Non-Disclosure Agreement (NDA) executed between [Your Company Name] and [Recipient's Company Name] dated [NDA Date].

This letter serves to acknowledge that all terms and conditions outlined in the NDA are understood and accepted by both parties. We assure you that any confidential information shared between us will be held in strict confidence and will only be used for the purposes outlined in the agreement.

If you have any questions or require further clarification, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]