

Partnership Inquiry for Consultancy Services

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name] and I am [Your Position] at [Your Company]. We specialize in [Briefly describe your business and services].

We are reaching out to explore potential partnership opportunities with [Recipient's Company]. We believe that our combined expertise could benefit both our organizations and contribute positively to our clients.

We would love to schedule a meeting to discuss this potential collaboration in more detail. Please let us know your available times, and we will do our best to accommodate.

Thank you for considering this inquiry. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Your Phone Number]

[Your Email Address]