

Consultancy Performance Review

Date: [Insert Date]

To: [Consultancy Firm Name]

From: [Your Name]

Subject: Performance Review of Consultancy Services

Dear [Consultancy Firm Contact Name],

I hope this message finds you well. I am writing to provide you with a review of the consultancy services provided by [Consultancy Firm Name] over the past [duration of service].

Performance Overview

Throughout our partnership, we have appreciated your efforts in delivering [specific services provided, e.g., strategic planning, market analysis, etc.]. The quality of your work has met our expectations in many areas, specifically:

- [Specific achievement or contribution #1]
- [Specific achievement or contribution #2]
- [Specific achievement or contribution #3]

Areas for Improvement

While the overall experience has been positive, there are some areas where we believe there is room for improvement:

- [Area for improvement #1]
- [Area for improvement #2]
- [Area for improvement #3]

We appreciate the collaboration and the expertise your team has brought to our projects. We believe that addressing the mentioned areas for improvement will enhance our partnership further.

Thank you for your hard work and dedication. We look forward to continuing our collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Company]