

Consulting Engagement Evaluation

Date: [Insert Date]

[Consultant's Name]

[Consultant's Address]

[City, State, Zip Code]

Dear [Consultant's Name],

We would like to take this opportunity to evaluate your performance during our recent consulting engagement that took place from [Start Date] to [End Date].

Overall, we were satisfied with the following aspects of your service:

- Communication: [Details]
- Expertise: [Details]
- Project Management: [Details]

However, we believe there is room for improvement in the following areas:

- Timeliness: [Details]
- Deliverable Quality: [Details]
- Client Engagement: [Details]

We appreciate your efforts and contributions to this project. Please feel free to reach out if you would like to discuss this evaluation in more detail.

Thank you for your partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]