

# Resolution Proposal Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

Dear [Recipient's Name],

Subject: Proposal for Resolution of Consultancy Dispute

I hope this message finds you well. I am writing to address the ongoing consultancy dispute between [Your Company Name] and [Recipient's Company Name]. It has come to our attention that certain challenges have emerged, and we believe it is essential to propose a constructive resolution.

To this end, we suggest the following steps:

- Schedule a joint meeting to discuss the issues at hand.
- Establish a clear agenda to ensure all concerns are addressed.
- Consider engaging a neutral third-party mediator if necessary.
- Draft an amendment to our existing agreement to reflect any new understandings.

We are committed to finding an amicable solution and believe that open communication will be key to resolving our differences. Please let us know a convenient time for you to discuss this proposal further.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]