

# Grievance Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Consulting Firm's Name]

[Firm's Address]

[City, State, Zip Code]

Dear [Consulting Firm's Contact Person],

I am writing to formally address a grievance regarding the consulting services provided by [Consulting Firm's Name] as per the agreement dated [Insert Agreement Date]. Despite our initial discussions and expectations, I have encountered several issues that have not been resolved.

The specific areas of disagreement include:

- [Describe the first issue]
- [Describe the second issue]
- [Describe any additional issues]

These issues have significantly impacted our operations and have not aligned with the terms and commitments outlined in our agreement. I would appreciate a prompt response to this letter so we can find a mutually beneficial resolution.

Thank you for your attention to this matter. I look forward to your reply.

Sincerely,

[Your Name]