

Consulting Services Commencement Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm the commencement of the consulting services as outlined in our agreement dated [Insert Agreement Date]. Our team is excited to partner with you to [briefly describe the purpose of the consultancy services].

As discussed, our services will begin on [Start Date] and are expected to continue until [End Date or project completion]. The primary objectives we aim to achieve include:

- [Objective 1]
- [Objective 2]
- [Objective 3]

We will conduct our initial meeting on [Insert Date of First Meeting] at [Insert Location/Platform]. This meeting will focus on outlining our approach and setting expectations for the project.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your trust in our services. We look forward to working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]