

## **Reminder: Return of Household Items**

Dear [Recipient's Name],

We hope this message finds you well. This is a friendly reminder regarding the household items that were loaned to you on [Loan Date]. As per our agreement, we kindly ask that you return the following items:

- [Item 1]
- [Item 2]
- [Item 3]

We would appreciate if you could return these items by [Return Date]. If you have already made arrangements for the return or need an extension, please let us know at your earliest convenience.

Thank you for your attention to this matter. We appreciate your cooperation!

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]